TOWN OF QUINCY ROOM TAX REPORTING FORM

Report for __1st Quarter Jan thru March (Due 4/30) __3rd Quarter July thru Sept (Due 10/31)
__2nd Quarter April thru June (Due 7/31) __4th Quarter Oct thru Dec (Due 1/31)

Business Name _____

Business Address _____

Property Address _____

Name Owner or Authorized Agent _____

1. Total Room Receipts _____

2. Deduct Non-Transient _____

3. Taxable Room Receipts _____

4. Gross Tax (8% of Line 3) _____

6. Total Tax Due _____

7. Amount Paid by Business_____

8. Amount paid by Marketplace_____ Name of Marketplace_____
please provide documentation from marketplace stating the amount paid to the Town of Quincy on your behalf.

Signature of owner or authorized agent_____

Date: _____

The Hotel/Motel Room Tax authorized by Room Tax Ordinance No. 4-2020 passed by the Town of Quincy on **September 17, 2020** and effective **January 1, 2021** is due and payable on or before the 30th day of the month following the calendar quarter for which imposed.
Recourse for room tax not paid by business deemed covered by this ordinance is defined in s. 66.0615, Wis. Stats.
Confidentiality Statement: All tax returns, schedules, exhibits, writings or audit reports relating to such returns on file with the Town Treasurer are deemed confidential, except the Town Treasurer may divulge their contents to the following and no others:

1. The person who filed the return
2. Officers, agents, or employees of the Federal Internal Revenue Service or the State Department of Revenue.
3. Such other public officials of the Town of Quincy when deemed necessary.

Make checks or money orders payable to:
Town of Quincy Treasurer
Karla Braunsky
2599 County Road Z
Friendship, Wisconsin 53934